

**CONSTITUTION**  
**OF**  
**OPEN ROAD RIDERS OF CHICAGOLAND, LTD.**  
**(Amended March 21, 2005)**

**Article 1 (Name and Purpose)**

A. NAME:

This group (hereafter known as the "Association") shall be known as the OPEN ROAD RIDERS OF CHICAGOLAND, and shall be incorporated as such.

B. PURPOSE:

The purpose of this Association is to promote safe motorcycle riding.

**Article 2 (Membership)**

A. FULL MEMBERSHIP:

- (1) In the Chicagoland area: Members shall be legally licensed motorcycle riders at least 18 years of age who own their own motorcycle of at least 350cc and that motorcycle shall be "street legal." It must be insured for at least their state minimum with liability. (EXCEPTION to this paragraph shall be those individuals who were present and active in forming this organization who don't yet own a motorcycle. They shall have one year from approval of this constitution to purchase a motorcycle. However, whenever a founding member purchases a motorcycle, the remainder of this paragraph applies immediately.)
- (2) Outside the Chicagoland area: Any persons who wish to become a Full Member who live outside the Chicagoland area may do so as long as they agree to all the responsibilities of the other Full Members and meet all the requirements of Article 2.A.(1) above.
- (3) Full Members shall be required to meet any one of the following minimum participation levels within the organization:
  1. Participate in at least 3 ORROC sanctioned rides, AND attend 3 monthly meetings, in the preceding 12 months
  2. Participate in at least 5 ORROC sanctioned rides in the preceding 12 months
  3. Attend 5 monthly meetings in the preceding 12 months
- (4) Members that do not meet the minimum participation levels outlined in Article 2, A (3), but satisfy all other membership qualifications shall be considered Junior (Jr.) Members.

B. VOTING:

It shall take a two-thirds (2/3) positive vote of all Full Members in good standing present at the full Association meeting to approve a membership. Membership application and processing shall be in accordance with current By-laws.

**Article 3 (Officers and Duties)**

The officers of the Association shall be: Director, Association Manager, Secretary, Treasurer and Road Captain, and these officers shall constitute the Executive Board.

A. DIRECTOR (elected):

- (1) To preside at all meetings of the Association except the Executive Board.
- (2) To have general supervision of the affairs of the Association.
- (3) To appoint any person or committee not otherwise ordered by the Association.
- (4) To personally represent the Association on proper occasions and business contracts.
- (5) To assist all other officers of the Association in their records, correspondence and other duties.
- (6) To promote interest on the part of each member in Association life and duties.
- (7) To vote only when one vote is necessary to break a tie at any meeting over which the Director presides.

B. ASSOCIATION MANAGER (Elected):

- (1) To perform the duties of the Director in his/her absence.
- (2) To preside at the Executive Board and vote only when one vote is necessary to break a tie within that meeting.
- (3) To execute the program drawn up by the Board after approval of the full members of the Association.

C. SECRETARY (Elected):

- (1) To keep a record of the meetings of the Association in the minutes book provided for that purpose.
- (2) To send out notices of regular or special meetings.
- (3) To handle all Association correspondence.
- (4) To perform such other duties as generally fall to that office.
- (5) To serve on the Membership Committee.
- (6) The Secretary will keep membership attendance records of all monthly meetings, and rides, as reported by the designated ride leader.

D. TREASURER (Elected):

- (1) To collect dues from all the members.
- (2) To collect all other money due the Association.
- (3) To perform such other duties as generally fall to that office.

E. ROAD CAPTAIN (Appointed):

- (1) The Road Captain is appointed by the Executive Committee subject of the approval of the voting members.
- (2) To lead all Association tours, runs, activities, etc.
- (3) To lead the Association in formation riding or parades.
- (4) To arouse interest in activities.
- (5) To assist in handling Association socials, parties and other functions.
- (6) To enforce all rules of group riding.
- (7) To select assistants to aid in these tasks.

F. EXECUTIVE BOARD:

- (1) To act for the Association in all matters ordered by the Association.
- (2) To properly investigate and present to the Association all business or important activity situations.
- (3) To have general control over all Association affairs.
- (4) To govern type/classes of non-voting members.
- (5) Three board members shall constitute a quorum of the Executive Board.

#### **Article 4 (Elections)**

- A. All elective positions shall be filled at an annual election to be held in December of each year, and all officers, elected or appointed, shall hold office for one year or until their successors are elected and qualified.
- B. Elected/appointed officers shall be either Full Members, or Jr. Members in good standing.

#### **Article 5 (Meetings)**

- A. The meetings of the Association shall consist of one (1) meeting per month. These meetings shall be held on the third (3rd) Monday of the month. The Director or the Executive Board may call a Special Meeting with a written notice one (1) week in advance.
- B. Any member in good standing may attend any meeting of the Executive Board, or any committee or subcommittee meeting. Members may voice an opinion and/or state a case or view either verbally or in writing. However, visiting members who are not duly appointed or elected to that board, committee or subcommittee may not vote at the meeting.

#### **Article 6 (Quorum)**

Thirty percent (30%) of the Full Members in good standing shall constitute a quorum for the transaction of Association business.

#### **Article 7 (Amendments)**

- A. This constitution may be amended, provided the proposed amendment is submitted in writing at a regular meeting with sufficient copies for each member to have their own copy. It shall then be voted on at the next meeting. A two-thirds (2/3) positive vote of the voting membership in good standing shall be required to pass an amendment.
- B. Each voting member may cast only one vote per voted item.

#### **Article 8 (Approval)**

This constitution was revised and approved by the members of the OPEN ROAD RIDERS OF CHICAGOLAND, LTD. (O.R.R.O.C.) on March 21, 1983.

This constitution was rewritten, revised and approved by the membership of the OPEN ROAD RIDERS OF CHICAGOLAND, LTD. (O.R.R.O.C.) on February 20, 1989.

This constitution was revised and approved by the members of the OPEN ROAD RIDERS OF CHICAGOLAND, LTD. (O.R.R.O.C.) on March 21, 2005.

**BY-LAWS**  
**OF**  
**OPEN ROAD RIDERS OF CHICAGOLAND, LTD.**

**(Amended March 21, 2005)**

**Article 1**

**MEMBERSHIP:**

- Section 1 An application for Full membership must be endorsed by two (2) Full Members in good standing.
- Section 2 The applicant must attend two (2) Association functions before a membership application may be submitted, one of which shall be a ride. All applications shall be presented to the Association Secretary, who shall present them to the Membership Committee for review and processing within sixty (60) days. An application must receive a two-thirds (2/3) positive vote of all Full Members in good standing present at the regular meeting to approve a membership.
- Section 3 All members will be given a three month grace period for motorcycle replacement.
- Section 4 All members shall try to develop the highest spirit of cooperation and devotion to the principles of the Association and to good sportsmanship.
- Section 5 All Association members should dress and conduct themselves in such a manner that the Association shall be acceptable by the community at large.
- Section 6 "Chicagoland," as stated in the Constitution, is here defined as the one hundred fifty (150) mile radius from Buckingham Fountain in Chicago, Illinois.
- Section 7 Types of Membership:  
(A) Full Member - as defined in Article 2 of the Constitution.  
(B) Associate Member -  
(1) Anyone who lives outside of the Chicagoland areas as defined in Section 6 of this Article.  
(2) Anyone who meets the motorcycle ownership criteria as described in Article 2(A) of the Constitution and Article 1, Section 2 of these By-Laws.  
(3) Has three (3) sponsors, two (2) of which must be Full Members.  
(4) Assessments shall be charged annually and will include the cost of any patch/rocker.  
(5) Associate Membership Renewal:  
(A) Associate membership renewals shall be accompanied by a description of the Associate's participation with/for the Association for the preceding year.  
(B) Descriptions of participation shall be reviewed by the Membership Committee, and marginal responses or non-replies will be brought to the Full Membership for consideration and vote.

- (6) Associate Members have no vote.
- (7) The total number of Associate Members shall not exceed one (1) less than the total number of Full Members in good standing. However, no Associate in good standing will lose their membership as a result of a decline in Full Members.
- (C) Honorary Members:
  - (1) Shall not be, nor ever have been a member (Full or Associate) of the Association.
  - (2) Must be sponsored by at least five (5) Full Members.
  - (3) Must receive a two-thirds (2/3) positive vote of all Full Members in good standing to approve this membership.
  - (4) Article 2(A) of the Constitution shall not apply.
  - (5) Lose Honorary status if they apply for and are accepted as Full Members.
  - (6) Honorary Members shall have no vote.
- (D) Junior Members:
  - (1) Have met the membership requirements as defined in the Constitution, Article 2, but have not met any ONE of the minimum participation levels:
    - (a) Participate in at least 3 ORROC sanctioned rides, AND attend 3 meetings in the preceding 12 months
    - (b) Participate in at least 5 ORROC sanctioned rides in the preceding 12 months
    - (c) Attend 5 monthly meetings in the preceding 12 months
  - (2) Junior Members shall be entitled to all privileges of Full Members, but may not be permitted to vote for officers of the Executive Board.

## Article 2

### DUES:

- Section 1 All members shall pay yearly dues. These dues shall be annual assessments to be determined by the Executive Board
- Section 2
  - (A) New members will pay ten dollars (\$10.00) application fee at the time their application is submitted.
  - (B) Application fee will be returned if and when application is rejected or withdrawn.
- Section 3
  - (A) At the time a new member is accepted he/she must pay the assessment for that year.
  - (B) After August 1, new members will be assessed one-half (1/2) the assessment for the year.
- Section 4 Dues shall be payable on the first day of January of each year. Failure to pay dues by the first day of March of that year shall automatically constitute a suspension from the membership of the Association, until such time as dues are paid in full. If a member has been in suspension for longer than 12 months, that member will need to reapply for membership.

### Article 3

#### VOTING:

- Section 1
- (A) Each Full Member shall have one vote. This vote can be cast as a written sealed proxy vote by mail or presented in person by another Full Member in good standing.
  - (B) Proxy votes shall not be considered as attendance in establishing a quorum. However, they will be added to the voting attendees to constitute a majority or two-thirds (2/3) positive vote.
  - (C) Abstaining votes shall not be considered for counting.
  - (D) All votes on membership, office elections, Constitutional amendments and By-Laws amendments shall be by secret ballot as long as one (1) voting member wishes to vote by secret ballot. (This is a non-waivable portion of the By-Laws).
  - (E) Proxy Votes or Absentee Ballots must be post marked no later than seven days prior to the scheduled vote.

### Article 4

#### ORDER OF BUSINESS:

- Section 1
- (A) The order of business at all meetings, other than program meetings, shall be as follows:
    - (1) Sign in with Secretary;
    - (2) Roll Call can be called for on special occasions by the Board;
    - (3) Reading of the minutes of the last business meeting;
    - (4) Report of the Treasurer;
    - (5) Report of officers and committees;
    - (6) Closed session;
    - (7) Unfinished business;
    - (8) New business;
    - (9) Adjournment.
  - (B) This order of business may be altered at any meeting with a majority positive vote of the voting members present.

### Article 5

#### COMPLAINTS AND EXPULSION:

- Section 1
- Charges: Any member may proffer charges against a member for alleged misconduct prejudicial to the best interest of the Association. Written charges with specifications must be filed in duplicate with the Secretary. The Secretary shall promptly notify the Board which shall meet and fix a date for a Board hearing not more than six (6) weeks thereafter. The Secretary shall promptly send a copy of the charges to the accused together with a notice of the hearing and an assurance that the defendant may personally appear in their own defense if they wish.
- Section 2
- Hearing:** After hearing all the evidence and the testimony presented by the complainant and defendant the Board will then decide whether the case merits a full Association hearing. The Secretary, in turn, shall notify each of the parties of the Board's decision.

Section 3 **Expulsion:** Expulsion of a member for misconduct may be accomplished only at a meeting of the Association following a Board hearing and upon the Board's recommendation as provided in Section 2 of this Article. Such proceedings may occur at a regular or special meeting of the Association to be held within six (6) weeks after the date of the Board's recommendation of expulsion. The defendant will have the privilege of appearing in their own behalf. The Director shall read the charges and the Board's findings and invite the defendant, if present, to speak in their own behalf if they so wish. The meeting shall then vote by secret ballot on the proposed expulsion. A two-thirds (2/3) vote of those present at the meeting shall be necessary for expulsion.

## Article 6

Section 1 Any member not in arrears may withdraw from the Association by written resignation to the Secretary. No resignation can be accepted without return of all Association property, records and colors.

## Article 7

### NOMINATIONS, ELECTIONS AND REMOVALS:

Section 1 **Nominations:**

- (A) Open nominations will be accepted at the November meeting. Any Full Member in good standing may nominate any Full Member in good standing for an elected office.
- (B) Any Full Member in good standing may be nominated for any elected office. (This indicates that one Full Member could be nominated for more than one office at a time.)
- (C) In case of a resignation or removal from office, nominations for that office will be made at the first meeting at which the office is vacant.

Section 2 **Elections:**

- (A) Elections will be held at the December meeting. The new officers will take over at the January meeting.
- (B) Elections will be by secret ballot, one officer at a time, the order of which will be: Director, Association Manager, Secretary and Treasurer.
- (C) If a member's name still appears as nominated for another elected office(s), the name shall be automatically removed from the nomination list(s).
- (D) To fill a vacant office the election will take place the first business meeting after the nomination.

Section 3 **Removals:**

Any Executive Board member may be removed at any time by a two-thirds (2/3) vote of the members present at the business meeting or special meeting called for that purpose, providing a quorum of the membership is present.

## Article 8

### FISCAL YEAR:

Section 1 The fiscal year of the Association shall be from January 1st of each year through December 31st of the same year.

## Article 9

### PARLIAMENTARY PROCEDURE AND PROTOCOL:

- Section 1 The rules of Parliamentary Procedure contained in “Robert’s Rules of Order, Revised” shall be the authority governing all meetings of the Association and of the Executive Board, subject always to existing laws and these By-Laws.
- Section 2 These By-Laws shall take effect immediately upon approval by the membership.
- Section 3 These By-Laws can be waived by a two-thirds (2/3) positive vote of Full Members present at a regular or special meeting.

## Article 10

### AMENDMENTS:

- Section 1 Any amendments proposed shall be submitted in writing with enough copies for each voting member.
- Section 2 All such amendments shall be embodied in the call for the next meeting and shall be voted on at that meeting. A two-thirds (2/3) positive vote of the Full Members in good standing shall be required. Notice of regular or special meetings at which amendments will be voted upon shall be mailed to all members at least two (2) weeks prior to the date of the meeting.

## Article 11

### STANDING COMMITTEES:

- Section 1 **Membership Committee:**
- (A) The Association Secretary shall be a permanent member of the Membership Committee.
  - (B) The incoming Association Director will appoint volunteers to this committee after the December elections so that the new committee will be functional in January when the new Director assumes office.
  - (C) Membership Committee members shall elect their own chairperson.
- Section 2 **Finance Committee:**
- (A) The Association Treasurer shall be a permanent member of the Finance Committee.
  - (B) The incoming Association Director will appoint volunteers to this committee after the December elections so that the new committee will be functional in January when the new Director assumes office.
  - (C) Finance Committee member shall elect their own chairperson.

**These By-Laws revised and approved by the membership of OPEN ROAD RIDERS OF CHICAGOLAND, LTD. (O.R.R.O.C.) on March 21, 1983.**

**These By-Laws rewritten, revised and approved by the membership of OPEN ROAD RIDERS OF CHICAGOLAND, LTD. (O.R.R.O.C.) on February 20, 1989.**

**These By-Laws revised and approved by the membership of OPEN ROAD RIDERS OF CHICAGOLAND, LTD. (O.R.R.O.C.) on December 20, 1998.**

**These By-Laws revised and approved by the membership of OPEN ROAD RIDERS OF CHICAGOLAND, LTD. (O.R.R.O.C.) on March 21, 2005.**